



**Community Development Department**

September 12, 2007

**Effective November 1, 2007, any structures requiring a foundation will be required to submit a signed and sealed foundation survey prior to receiving any further inspections to ensure the proper setbacks have been maintained.**

During the permit review process, an inspection will be added to the permit.

Once the foundation survey has been submitted to the zoning division and has been approved, the inspection will be approved and additional inspections may be requested. (You will not call to request this inspection; it will automatically be generated and released upon approval)

If your survey does not meet the minimum setbacks, you will be contacted.

To find out if your survey has been approved, it will be necessary for you to check the status on our website [www.ci.palm-coast.fl.us](http://www.ci.palm-coast.fl.us) Online Permit Search. You will also receive an instant notification upon approval if you have provided the building division your email address or fax number.

This applies, but is not limited to single family residence, duplex, pools, and additions.

Continued construction prior to approval of the foundation survey is not recommended.