

Building Department  
Customer service hours are  
Monday through Friday  
8:00 am— 4:00 pm

All documents are available on  
our website



Inspections requested  
by 7:00 a.m. will be done  
the same day.

All inspections listed on the  
permit card must be  
requested.

The following numbers will  
be helpful throughout the  
process of obtaining  
your permit.

- Building 386-986-3780
- Building Inspections 386-986-4747
- Zoning 386-986-3751
- Stormwater 386-986-4760
- Code 386-986-3751
- Utility 386-986-2360
- Property Appraiser 386-313-4150

Visit us on the web



[www.ci.palm-coast.fl.us](http://www.ci.palm-coast.fl.us)



How to obtain a permit for:

**Seawalls**



Building Division

City Walk Building  
160 Cypress Point Pkwy  
Suite B-106  
Palm Coast, Fl 32164

386-986-3780 (office)  
386-986-3781 (fax)

No dock, mooring, piling, mooring buoy, floating dock, anchored device, or similar or related object or structure of any kind, nature, or description shall be placed or permitted to exist in any waterway, or beyond the property line abutting such water body without the prior written consent of the city.

All vertical bulkheads shall be constructed of reinforced concrete, vinyl or aluminum and shall be gray in color. Vertical bulkheads shall have a reinforced cap.

The elevation of the top of the cap shall be set at an elevation of 2.5' (NAVD) or match abutting existing caps

Upon review, if any additional information is required, each department will contact you directly. In addition, you will receive an instant notification via email / fax through our computer software system—please be sure we have your correct information on file. You may also view the status and notes of your permit on our website—online permit search link

The Palm Coast Restrictive Covenants and Easements shall provide for the preservation and protection of shores and channels by requiring that the owners maintain the land adjacent to non-bulk headed waterways in good condition.

*What do I need to bring?*

- \* Permit Application
- \* Recorded warranty deed
- \* Site plan
- \* Construction Drawings—signed and sealed scaled drawings to include detailed construction of the proposed bulkhead or coquina riprap.
- \* Right of Way Access Application
- \* Construction Lien Law affidavit
- \* Notice of Commencement
- \* Owner/Builder disclosure



For properties on which a building permit for primary structure will not commence within 90 days, the following conditions will apply for lot clearing limitations.

- ⇒ Only the minimum area necessary for access and construction of the seawall/bulkhead or revetment and backfill shall be cleared.
- ⇒ Access to the property shall be limited to an area no wider than 15' and shall be located in the interior of the lot, a minimum of 15' from adjacent properties.
- ⇒ Prior to the start of construction, a floating turbidity barrier shall be installed to prevent siltation into the canal until the slopes are stabilized.



Seawalls and bulkheads are both vertical bulkheads, constructed the same way, and only allowed on saltwater canals.